

**Ministry of the
Attorney General**

Court Services Division
Central West Region

Superior Court of Justice
Manager of Court
Operations
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Région du Centre-Ouest

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TO: CEMT
Matthew McGavock, Policy and Program Analyst, OCJ Office of the Chief Justice
Tina Smith, OCJ Regional Manager
Justice Participants
A. Grenville and William Davis Courthouse, 7755 Hurontario St., Brampton

(Note: Please share this memo with relevant staff, justice participants and stakeholders)

FROM: Marion Marrone, MCO, Brampton Courthouse

DATE: July 21st, 2020

RE: #07202020-004 and #07202020-005 - COVID-19 Update –
Brampton Courthouse

I am writing to share an update with you in an abundance of caution.

On Monday, July 20th, 2020 the following situations were brought to my attention. An individual at the Brampton Courthouse reported that they were feeling unwell and were planning to undergo testing for COVID-19 that same day. They last worked on site on Friday, July 17th, 2020.

Furthermore, a second person at the Brampton Courthouse reported that they were feeling unwell and was also tested for COVID-19 on Monday, July 20th. This person was last on site on Thursday, July 16th, 2020.

Both individuals are currently self-isolating pending test results and will not return to work until cleared to do so. Once the test results are known, I will share this information with you.

Daily enhanced cleaning of the Brampton Courthouse has been in effect since March 24, 2020 and will continue for the foreseeable future. We have been practicing physical distancing and encouraging compliance with good hygiene protocols to reduce the chance of transmission within the courthouse.

We have consulted with Peel Public Health, which has advised the ministry that no additional precautions are necessary at this time, other than self-monitoring, adherence to the recommended proper hygiene protocols, and the completion of continued enhanced cleaning.

As a reminder, the proper hygiene protocols include the following:

- wash your hands often with soap and water
- sneeze and cough into your sleeve
- avoid touching your eyes, nose or mouth
- avoid contact with people who are sick
- stay home if you are sick.

I understand that this situation may cause you concern. Your health and safety are of the highest priority. If you have concerns, or if you are in a high-risk group as identified by Ministry of Health, you are encouraged to use the online self-assessment tool <https://covid-19.ontario.ca/self-assessment/> and to discuss alternate work arrangements with your manager.

Should you or anyone in the workplace experience symptoms, please contact a health care provider or Public Health immediately and advise your manager. If necessary, Public Health will advise the Ministry on next steps.

For more information, please visit the Ontario COVID-19 website for additional information: <https://www.ontario.ca/page/2019-novel-coronavirus-2019-ncov#section-6>.

I would also like to remind you of helpful resources available from the Employee and Family Assistance Program: <https://intra.ontario.ca/ops/efap>.

Thank you for your understanding and take good care.

Marion Marrone
Manager of Court Operations.