

# **OBA | Professional Development**

# **Expert Advice on Launching Your Legal Career:**I Have My Law Degree, Now What? (Toronto)

**Young Lawyers Division** 

**Date:** Tuesday, August 29, 2017 | 1:00 pm to 6:30 pm **Location:** Twenty Toronto Street Conferences and Events

20 Toronto Street, 2<sup>nd</sup> Floor, Toronto

Program Chairs: Dena Hamat, Robin L. Seligman Professional Corporation

Graeme Deuchars, Capital One Bank (Canada Branch)

Back by popular demand, this must-attend event has been designed to meet the current needs of new Articling and LPP students. You will gain strategies on conducting legal research efficiently and writing a persuasive research memo, as well as practical tips on how to negotiate in transactional work and succeed in motions court.

Master the skills that you did not learn in law school, including networking skills, financial planning to eliminate your law school debt, tips to help you thrive in your practice by understanding the office culture, best practices for docketing and billing, and maximizing your time at the firm.

Our diverse speaker lineup will give you a broad range of perspectives on life after articling, including opening your practice, moving into an in-house role, and alternative careers. Register now to take advantage of this opportunity to ask the questions that you have been hesitant to ask before – come prepared to have your questions answered with candour!

12:30 pm Registration and Coffee

1:00 pm Welcome and Opening Remarks

1:05 pm Practice Culture, Colleagues, and Mentorship

André B. Bacchus, Assistant Director, Work Placement

Officer, Law Practice Program, Ryerson University

- Qualities to show and perceptions to avoid
- Appropriate/inappropriate use of technology
- Interacting with and taking instructions from associates and partners
- How to identify mentors and establish quality relationships

#### 1:25 pm Strategies for Maximizing Your Time

**Paulette Pommells**, President and Principal Coach, Creative Choices for the 21st Century Lawyer, Inc.

- How to incorporate work/life balance from day one
- Keys to efficient file management
- How to delegate effectively
- Maximizing your firm and network resources

#### 1:45 pm Networking

**Angelique Palmer**, J.D., Hearings Officer, Superior Court of Justice, Ministry of the Attorney General

- Diverse approaches to networking, for introverts and extroverts
- How to network effectively

2:00 pm Networking Break

#### 2:10 pm Building Your Brand Through Social Media Brittany Twiss, Executive Director, Level

- Tips on how to enhance your personal and firm brand through social media
- How to use social media to generate new client development opportunities

#### 2:30 pm Professional and Practice Management

Claire Hepburn, Team Manager, Articling Program, LSUC

- o Filing requirements and licensing exams
- o Rights of appearance
- Call to the Bar

Ray Leclair, Vice President, Public Affairs, LAWPRO

- $\circ \qquad \text{Obligations under the policy}$
- Claim trends
- Tips for avoiding claims, including communicating with clients, time management, calendar maintenance, civility, and fee disputes

#### 2:55 pm Motions Court

Master Joan Haberman, Superior Court of Justice (Retired)

When, where and how

- Current practices
- · Ex-parte motions and regular motions
- Civility in the court room
- Referring to judges and masters inside and outside the court room

3:15 pm Networking Break

#### 3:25 pm Legal Research and Writing

Jeanette Bosschart, Head, Library Client Services, Law Society of Upper Canada Great Library Neil Guthrie, Director, Professional Development, Research & Knowledge Management, Aird Berlis LLP

- How the Great Library can help you
- Minimizing time and maximizing results tips for efficient research
- Writing an effective research memo
- Tips for writing effective pleadings, motion materials/affidavits
- Common writing pitfalls

4:20 pm Networking Break

# 4:30 pm Transactional Work: Art of Negotiation and Due Diligence Adrian Myers, Torkin Manes LLP

- Your role and what you should be paying attention to
- Due diligence transactions importance of setting an accurate foundation
- Email etiquette on transactional matters; client communications and internal communications

## 4:50 pm Sound Financial Management

Margaret Bennett, Financial Security Advisor

- Strategies to efficiently repay your student loans while adjusting to professional life
- Managing your finances effectively from early on to start saving for a rich future

### 5:10 pm Life After Articling: I'm A Lawyer, Now What?

Aaron Grinhaus, Grinhaus Law Firm

**Emily White** 

**Lianna Yeung**, Manager, Legal Counsel, Canada Legal, Capital One

- Opening your own practice
- Working in-house
- Alternative careers

5:30 pm Networking Reception

6:30 pm Program Concludes

# PROGRAM REGISTRATION IS ONLINE www.oba.org/pd

Questions? pd@oba.org