

Position Information	
Role title:	Senior Legal Adviser/Lawyer (Corporate)
Basis:	Full Time, ongoing position, in DFDL Mekong's Phnom Penh office, Cambodia.
Salary range:	(varying based on candidate capability)
Summary of duties:	<ul style="list-style-type: none"> • Provide legal advice exclusively on behalf of the Firm and to clients of the Firm. • Undertake all activities typical of a legal adviser, including drafting of contracts, letters of advice, legal opinions, and other legal instruments. • Draft and deliver fee proposals, keep accurate time records, review and revise invoices, and assist in the collection of outstanding invoices. • Supervise and provide leadership and coaching to more junior legal advisers, legal assistants and other staff. • Peer review the work of other Advisers and provide constructive feedback as necessary. • Participate actively in the Firm's business development efforts, including government relations, various chambers of commerce, business clubs, and other relevant groups. • Participate in knowledge management, professional development, and Firm administrative activities as requested.
Essential Selection Criteria	
Language skills:	English – Excellent written and spoken. Local language – Not required.
Qualifications:	University level qualifications in Law Member of a recognized Bar Association
Experience:	<ul style="list-style-type: none"> • Minimum 5 years experience (Corporate Practice), preferably a law firm in Asia. • Experience in other practices a plus. • International working experience, preferably in Asia. • Experience in managing a small team.
IT skills:	Excellent IT skills are required for this position. This includes: <ul style="list-style-type: none"> • Microsoft Office 2003 or 2007 – Word, Excel and Outlook • Internet researching skills • Windows XP, Vista, or 7 skills
Technical skills:	<ul style="list-style-type: none"> • Excellent technical knowledge of the laws and practices in their area of expertise in at least one jurisdiction (not necessarily the jurisdiction in which they will work for this position). • Good commercial skills, notably willing and able to play an important role in business development supported by the Partner and Firm's efforts in this field.
Personal attributes:	<ul style="list-style-type: none"> • Very good communication skills and ability to relate to people from a wide range of backgrounds. • Demonstrated problem solving, prioritizing, time management, team-building and organizational skills. • Willing and flexible to work in cross-cultural environment
Contact Details:	
Interested applicants should submit their CV and cover letter describing why you are interested in and qualified for the position to Mr. Piseth PENG through Piseth.Peng@dfdlmekong.com For more info about the firm www.dfdlmekong.com	
Other Notes:	
We are looking for candidates who are able to commit to working with DFDL for a minimum of 2 years.	